



“Creating Effective and Secure Websites”

(Three-Day Crash Course)

Overview

Can you surf the Internet? Then you can also build websites. No computer degree necessary. In this 3-day, hands-on crash course you will create your own free website using Google Sites.

<p>Topics</p> <ul style="list-style-type: none">● Overview● Creating a website● Page creation, modification and deletion● Site navigation● Customizing your site's layout and appearance● Adding announcements, slide shows, file cabinets, video clips● Earn money using your website● Search engine optimization● Changing your site's URL● And more <p>Target Audience</p> <p>Small and medium-sized business owners, schools, tour operators, various organizations and anyone tired of chasing a webmaster.</p> <p>Participants are expected to be familiar with:</p> <ul style="list-style-type: none">● Internet surfing● Microsoft office● Basic online skills such as uploading photos to Facebook	<p>Resources</p> <p>We will be using Google Sites, a free service by Google. Participants will be practicing on <i>their own</i> laptops. You must bring a working laptop to the workshop. The laptop must support a wireless connection (Wi-Fi).</p> <p>Schedule</p> <p>09:30 - 11:00 Session I 11:00 - 11:30 Tea Break 11:30 - 13:00 Session II 13:00 - 13:30 Lunch Break 13:30 - 15:00 Session III 15:00 - 15:30 Tea Break 15:30 - 16:30 Session IV</p> <p>Class size</p> <p>10-12 participants</p> <p>Duration</p> <p>3 days</p>
--	--

Instructor

Major (Ret'd) Boaz Shmueli, B.Sc., is faculty at Rigsum Institute. He has more than 30 years of IT-related experience. Mr. Shmueli writes the bi-weekly tech column in Kuensel's K2 magazine, and blogs at www.thimphutech.com.



Further Information

To schedule this crash course, kindly contact info@rigsum-it.com.